



Privacy Policy - Aarvee.com

LastUpdated:September 2025. Aarvee Consultants Pvt. Ltd. ("Aarvee", "we", "our", or "us")

is committed to protecting the privacy of our clients, employees, suppliers, and visitors. As a leading engineering and infrastructure consultancy, we recognize that trust is fundamental to our business. This Privacy Policy explains how we collect, use, store, disclose, and protect personal and professional information in compliance with applicable data protection and privacy laws worldwide.

By using our website www.aarvee.com or providing information to us, you consent to the practices described in this Privacy Policy.

1. Scope of Policy

This Privacy Policy applies to:

- Visitors to our website and digital platforms.
- Clients and prospective clients engaging with us for engineering, construction, and consultancy services.
- Contractors, suppliers, vendors, and professional partners.
- Job applicants, employees, and alumni.
- Any individual or organization sharing information with Aarvee during the course of business.

2. Information We Collect

We may collect information through various interactions, including online platforms, project collaborations, recruitment processes, and contractual engagements.

Categories of information include:



- Personal Information: Name, job title, contact details (email, phone, address), company affiliation, and other identifiers you provide.
 - Professional and Business Information: Tender documents, contracts, technical data, design drawings, specifications, and reports shared in the course of projects.
 - Recruitment and Employment Data: Curriculum vitae (CV), qualifications, employment history, references, compliance checks, and payroll information.
 - Financial Information: Banking details, invoicing data, and payment records related to contractual obligations.
 - Technical Information: IP address, browser type, device information, operating system, and browsing activity collected automatically when using our website.
 - Cookies and Tracking Data: Usage patterns, preferences, and analytics obtained through cookies and similar technologies.
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3. How We Use Information

We use collected information for purposes including but not limited to:

1. Service Delivery: To provide engineering, project management, planning, and consultancy services.
2. Client Communication: Responding to inquiries, tenders, proposals, and ongoing project discussions.
3. Business Operations: Managing supplier relationships, invoicing, audits, compliance checks, and project coordination.
4. Recruitment and HR: Assessing applications, onboarding employees, and managing employment relationships.
5. Legal and Compliance: Meeting statutory, regulatory, and contractual obligations, including anti-bribery, anti-money laundering, and data protection laws.
6. Website and IT Management: Monitoring site performance, improving security, and analyzing user behavior.
7. Marketing and Insights: Sending newsletters, reports, and event invitations (only where consent has been provided).

4. Information Sharing and Disclosure

We respect the confidentiality of our clients, partners, and employees. Information may be shared only in the following circumstances:

- **Group Companies:** With Aarvee affiliates, subsidiaries, and international offices for seamless global project execution.
- **Contractors and Service Providers:** With trusted partners who support us in delivering services, bound by confidentiality agreements.
- **Regulatory Authorities:** Where required to comply with laws, regulations, or court orders.
- **Business Transfers:** In case of mergers, acquisitions, or restructuring, where data may be transferred as part of the transaction.
- **International Project Collaborations:** With global partners (e.g., joint ventures, engineering alliances) under strict data protection terms.

We do not sell, rent, or trade personal information.

5. International Data Transfers

As Aarvee operates in multiple jurisdictions, personal data may be transferred across borders. We ensure adequate safeguards are in place, such as:

- Standard contractual clauses approved by data protection authorities.
 - Compliance with the General Data Protection Regulation (GDPR) where applicable.
 - Binding corporate rules and data-sharing agreements with global partners.
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6. Data Security

We adopt a layered approach to protect information against unauthorized access, alteration, disclosure, or destruction. Our security measures include:

- Encryption of sensitive data.
- Secure servers and firewalls.
- Restricted access based on role and responsibility.
- Regular audits, monitoring, and incident response protocols.

Despite these measures, no system is 100% secure. We commit to promptly addressing security breaches in line with legal requirements.

7. Data Retention

We retain personal and business data only as long as necessary:

- To fulfill the purposes outlined in this Policy.
- To comply with legal, tax, and regulatory obligations.
- To enforce or defend our contractual and legal rights.

After retention periods expire, data is securely deleted or anonymized.

8. Your Rights

Depending on your jurisdiction, you may have the following rights:

- Access: Request a copy of the personal data we hold about you.
- Correction: Request corrections to inaccurate or incomplete information.



- Erasure: Request deletion of your personal data, subject to legal and contractual obligations.
- Restriction: Request limitation of processing in certain circumstances.
- Portability: Request a copy of your data in a structured, machine-readable format.
- Objection: Opt out of processing, including marketing communications.
- Withdrawal of Consent: Withdraw previously given consent at any time.

Requests can be made by contacting us directly (see Section 12).

9. Cookies and Analytics

Our website uses cookies and analytics tools to:

- Improve user experience.
- Track website performance and traffic patterns.
- Support security features and prevent fraud.

You may disable cookies via browser settings, though some features of the website may not function properly.

10. Third-Party Links

Our website may contain links to third-party websites (e.g., industry associations, technology providers). We are not responsible for the privacy practices or content of these external sites.

11. Children's Privacy

Our services are not directed toward children under 13 (or the minimum age required in your jurisdiction). We do not knowingly collect personal data from children. If such data is identified, we will take steps to delete it promptly.

12. Governance and Compliance

Aarvee's data protection practices are guided by:

- Indian Information Technology Act, 2000 (and applicable amendments).
- General Data Protection Regulation (GDPR), EU (if applicable).
- Other local data protection and privacy regulations in jurisdictions where we operate.

We conduct internal audits, training, and compliance checks to ensure adherence.

13. Updates to This Policy

We may update this Privacy Policy periodically to reflect changes in law, technology, or business operations. Updates will be posted on this page with a revised "Last Updated" date.

14. Contact Us

For inquiries, requests, or complaints regarding this Privacy Policy or our data handling practices, please contact:

Aarvee Consultants Pvt. Ltd.

Phone: +91-40-48483456

Fax: +91-40-23736277

Email: aarvee@aarvee.net